

## PARKMAN TOWNSHIP TRUSTEES

### Regular Meeting of August 16, 2011

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce and Nancy Ferguson, Fiscal Officer-Nancy Wheelock, Secretary-Renee Patry, Jon Ferguson, Joyce Peters, Tom Evers, Debbie Wilson, Al Wilson, Denise Bowers, Michael J. Massey, Joe Blasko, Jr., and John Augustine. The Pledge of Allegiance was recited and an agenda was distributed.

#### Approval of Minutes

A motion was made by Nancy and seconded by Pat to waive the reading of the August 2, 2011 regular meeting minutes and to approve the same. (Resolution No. 11-148). The vote was as follows: Nancy-yes, Pat-yes, Kevin-abstained. Motion carried.

#### Correspondence

- Certified Letter from Attorney, Cindy Gazely – Notice of Probate of Will (Donation made to the Fire Department from Elizabeth Kovach)
- Geauga/Trumbull County Solid Waste Management - Notice for a public hearing
- Geauga County Board of Commissioners - Job Postings for Administrative Secretary for Water Resources, and Department of Water Resources Maintenance Worker
- Geauga County Engineer - Notice of Commencement for Farley Road Project, and Parkman Township Well Drilling Reports
- Ohio Township Association Newsletter
- Department of Aging - Notice of upcoming events
- Public Utilities Commission of Ohio - Certificate (Authorization to sell solar energy)

#### Requested Speakers

Joe Blasko, Jr. from The Frank Agency presented the Board with a group health benefits proposal. The plan is a US Health and Life policy and the cost would be 795.48 dollars per month including life insurance, but does not include disability.

Debbie Wilson from The Wilson Agency presented the Board with two proposals. The first proposal is a renewal of the group health plan currently used by the Township which is up for renewal on September 1st. The Medical Mutual Plan quote would be about 764 dollars per month or possibly less. The second proposal was an Anthem Plan through the Ohio Township Association with a rate of 664 dollars per month. There would be a premium savings, but the biggest difference in the plan is that there would be a co-pay for employees for prescriptions up to 1000 dollars.

After discussion, a motion was made by Nancy and seconded by Pat to change the Township health plan, including dental, vision, life insurance and disability, to Anthem through the Ohio Township Association for the full-time employees at 664 dollars per month. (Resolution No. 11-149) Motion carried unanimously.

#### Departmental Reports

- Fiscal Officer
  1. Budget Hearing -The 2012 Budget Hearing has been rescheduled to Thursday, August 18, 2011 at 1:45 p.m. Kevin will attend the budget hearing.
  2. Warren Fire Equipment Service Agreement - The Fiscal Officer presented the Trustees with a service agreement from Warren Fire Equipment for the inspection of Township building fire

extinguishers, etc. The Trustees will table the approval of the agreement to the next meeting after Nancy has reviewed the agreement with Fire Chief, Wayne Komandt.

3. Bank Reconciliation - A motion was made by Nancy and seconded by Pat to approve the July Bank Reconciliation report for the Middlefield Bank Primary Checking Account. (Resolution No. 11-150) Motion carried unanimously.
- Road Department
    1. Dead-End Shedd Road - Dustkill has been applied to Dead-End Shedd Road for dust control. Pat reported that he has checked on the road twice since the application and the product seems to be working well.
  - Cemetery
    1. Cemetery Deed – The Board of Trustees signed a cemetery deed for John A Sabo.

#### Old Business

- Employee Manual Updating - The Board reviewed sections 8.7 through 8.9. Drug testing was discussed. The Board will discuss drug testing with the Fire Chief to see how it could be administered.
- Community House Painting - The painting project has been completed.
- Farley Road Project - Tom should be finished by the end of this week with preparations for paving Farley Road and Ronyak Bros. Paving is expected to begin paving before the end of the month.
- Frank Gates/Avizent Safety Training - Pat will complete the requirement of Frank Gates/Avizent for two hours of safety training before December 31, 2011. The Township must complete this training to continue as a member of the Ohio Township Association Workers' Compensation Program. Pat was informed that this requirement can be completed with an on-line training course.
- Cost Recovery Contract - A motion to rescind Resolution No. 11-122 was made by Pat and seconded by Nancy. (Resolution No. 11-151) Motion carried unanimously. This resolution named Nancy as the principle to sign the Cost Recovery agreement. Several amendments were added and have been approved by the Prosecuting Attorney's office. A motion to enter into the revised agreement with Cost Recovery was made by Pat and seconded by Nancy. (Resolution No. 11-152) Motion carried unanimously. The new agreement was signed by all three Trustees.
- Community House Upstairs Bathroom Repairs - Two bids were received for renovation of the upstairs bathrooms at the Community House. Plumbing Perfections submitted a bid for 1160 dollars, and Bosak Construction submitted a bid of 2220 dollars. Since the bids included different repairs and material, the Board decided to request the resubmission of bids for this project. Pat will compile a sheet of specifications for the Community House second floor bathroom renovation to allow comparable bids.
- Dollar General - Pat followed-up on Mr. Woycitzky's concern about the line of sight for exiting Dollar General. Pat checked with ODOT and they have cut back on road right-of-way mowing. Dollar General will be asked if they can maintain the weeds in the road right-of-way in front of their store. A speed study was suggested to lower the speed limit on Route 422 along this concerned area. Kevin mentioned that this study can take ODOT up to a year to complete.

New Business

- Community House Parking Lot Vendors – A discussion was held on the use of the Community House parking lot by vendors. Since the vendors are selling their goods for their own profit and have no affiliation with the Township, issues such as liability, insurance and the use of the property during a paid event were discussed. It was decided that vendors will not be allowed to use the Community House parking lot. Pat will notify the individual selling corn that they must leave the property.

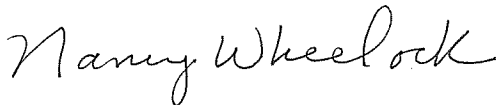
Approval of Bills and Wages

A motion was made by Nancy and seconded by Pat to pay the bills and wages from warrant #18269 through warrant #18295. (Resolution No. 11-153) Motion carried unanimously.

Adjournment

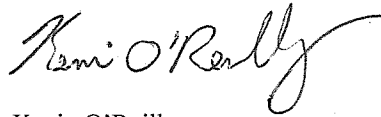
A motion was made by Nancy and seconded by Pat to adjourn the meeting at 9:52 p.m. (Resolution No. 11-154) Motion carried unanimously.

Respectfully submitted,



Nancy Wheelock  
Fiscal Officer

Approved,



Kevin O'Reilly  
Chair