

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of December 6, 2011

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Nancy Wheelock, Secretary-Renee Patry, Joan Dillon, Jon Ferguson, Paul M. Komandt, Joyce Peters, Virginia Bell, Roger Hanna, Courtney Sanders, Elizabeth Sanders, Eric Matthews, Adam Vanek, Chuck Rought, Sandy Rought, Tom Evers, Carol Kavaliauskas, Debbie Wilson, Alan Wilson, Wendy Anderson, John Augustine, Ann Wishart, Sam Lombardo, and Lance Portman. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Minutes

A motion was made by Kevin and seconded by Nancy to waive the reading of the November 1, 2011 regular meeting minutes and to approve the same. (Resolution No. 11-204) The vote was as follows: Kevin-yes, Nancy-yes, Pat-abstained. Motion carried.

A motion was made by Pat and seconded by Kevin to waive the reading of the November 22, 2011 regular meeting minutes and to approve the same. (Resolution No. 11-205) The vote was as follows: Pat-yes, Kevin-yes, Nancy-abstained. Motion carried.

Requested Speaker

Troy Township Fire Chief, Sam Lombardo asked to speak and requested that the Parkman Township Board of Trustees include Parkman Township Fire Chief, Wayne Komandt and him in the discussions when the Parkman Township Trustees meet with the Troy Township Trustees to talk about the future plans of both fire departments. Chief Lombardo expressed a willingness to work together with the Parkman Fire Department.

Correspondence

- Geauga County Board of Elections - Results of the Zoning Referendum from the November 8, 2011 election. Results were 426 - yes and 610 - no. The zoning ordinance will remain in effect in Parkman Township.
- Ohio Township Association Newsletter

Departmental Reports

- Fiscal Officer
 1. Temporary Appropriations - Nancy made a motion, seconded by Pat, to approve the 2012 Temporary Appropriations as presented in the amount of 595,650.00 dollars. (Resolution No. 11-206) Motion carried unanimously.
 2. Transfer - Nancy made a motion, seconded by Pat, to transfer 2500 dollars from the investment account to the primary account in the Cemetery Fund. (Resolution No. 11-207) Motion carried unanimously.
- Fire Department
 1. Fire Truck Replacement - The specification bid package has been completed for a

new truck to replace the #4222. The bid package will be sent to the Geauga County Prosecutor's office for review and approval.

- Road Department
 1. Road Maintenance – The roads have been graded and prepared for winter. Equipment for snow plowing has been repaired and is ready for service. Tom Evers plans to start installing snow fence this week.

Old Business

- Workers' Compensation Safety Training - Tom Evers will complete the safety training before the end of the year. He plans on completing classes over the internet and recently experienced some difficulties with the garage internet service. This issue has been resolved and he will now be able to complete the training.
- Shedd Road Project - There has been no updated information from the County Engineer at this time.
- Troy/Parkman Fire Department Meeting - The meeting time has not been set at this time. Nancy will confirm a date for the joint meeting.
- Road Department Vacancy - Twenty resumes were received for the open position in the road department. The Trustees will review the resumes. Road Superintendent, Tom Evers and the Trustees will provide questions to be part of the interview process for the applicants. The Township Trustees will hold a special meeting on Monday, December 12, 2011 at 7:00 p.m. at the Parkman Community House to review the applications for the road department.

Chuck Rought suggested a source that could be helpful to the Board, Federal Motor Carriers Screening Association. According to Chuck, this is a pre-employment screening program that contains information related to driving records on persons with a CDL driver's license. They have records going back 3 years. Kevin will look into this resource.
- Community House Updates - Nancy presented carpet samples and two estimates for carpet for the Community House main room downstairs. The carpet is a broad loom nylon medium grade industrial carpet. There are several colors to choose from. In the past, carpet tiles had been discussed. Nancy advised that the cost for carpet tile is 2 dollars more a square foot. Wendy Anderson suggested they avoid a solid color to help hide stains. Pat would like to obtain another estimate from a local company. There was discussion to include the stairs for re-carpeting. No decision was made at this time.

Pat questioned the improvements for the upstairs bathrooms. No progress has been made in this upgrade.
- Tree Removal - A motion was made by Pat and seconded by Nancy to accept the bid of \$2550 from Jonathan Troyer-Jet Lumber for the removal of a maple tree and oak tree. Proper insurance coverage and workers' compensation coverage were verified. (Resolution No. 11-208) Motion carried unanimously.

New Business

- Zoning Inspector Resignation – Zoning Inspector, John Hasman gave the Board of Trustees his notice of resignation, effective December 31, 2011. John has indicated that in case the replacement for his position takes longer than the end of December, he would be willing to extend his resignation date, but for only a brief time. Pat will begin work on a job description and ad to

place in the paper. Wendy or Tom will pick up the responsibility of the quarterly water testing at the Community House previously completed by Mr. Hasman.

- Cemetery Grave Opening/Closing – The Board agreed to bid out the opening/closing of graves at Overlook Cemetery in 2012. The Board will review and update the bid notice to clarify and improve the requirements.
- Material - A motion to purchase up to 400 tons of lite slag from Zeigler Earthworks at \$15.60/ton was made by Pat and seconded by Nancy. (Resolution No. 11-209) Motion carried unanimously.
- Garage Maintenance - A motion to purchase ice guards for the east side of the garage roof from Mast Metal for \$432 dollars was made by Pat and seconded by Nancy. (Resolution No. 11-210) Motion carried unanimously. Robert Hershberger will custom make ice guard over the garage doors estimated at \$200 dollars.
- Equipment Maintenance - The grader will be repaired by Liberty Fabricating and Steel for approximately \$500. A motion to purchase 4 recap tires for the Ford dump truck from Kauffman Tire for \$1116.72 was made by Pat and seconded by Nancy. (Resolution No. 11-211) Motion carried unanimously.

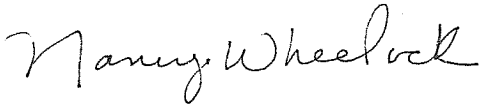
Approval of Bills and Wages

A motion was made by Nancy and seconded by Pat to pay the bills and wages from warrant #18510 through warrant #18566. (Resolution No.11-212) Motion carried unanimously.

Adjournment

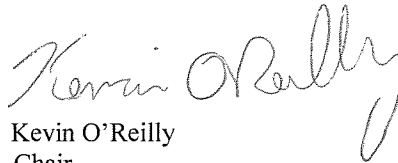
A motion was made by Pat and seconded by Nancy to adjourn the meeting at 8:41 p.m. (Resolution No. 11-213) Motion carried unanimously.

Respectfully Submitted,



Nancy Wheelock
Fiscal Officer

Approved,



Kevin O'Reilly
Chair